

Urbana Welfare Association**MINUTES OF MEETING – MOM NO.**DATE – 16th. June, 2021

Venue: Club Lounge & Virtual

Time: 7:30pm

| NO | | | ATTEND | | CONTACT NUMBER | EMAIL |
|----|-----------------------|------|--------|-----------|----------------|---------------------------------|
| 1 | Archana Sinha | DAS | P | | 9163164510 | mail2dr.archana@gmail.com |
| 2 | Tarun Kumar Basu | TKB | P | | 9163689662 | tkbasu2000@yahoo.com |
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| 6 | Ashis Dutta | AD | P | | 9433492934 | Ashidatta783@gmail.com |
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| 8 | Anand Saraf | AS | E | | 9830616949 | saraf.anand@gmail.com |
| 9 | Kalpajeet Basu Mallik | KBM | P | On Line | 9051044344 | ceo@genesiskolkata.in |
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| 14 | Vikram Saha | VS | P | | 9920021076 | vikramsaha@gmail.com |
| 15 | Anurag Agarwal | AA | P | Proxy TKB | 8811091400 | Anurag6087@gmail.com |
| 16 | Sourav Roy | SR | P | On Line | 9830164315 | sourav@karmicksolutions.com |
| 17 | Debabrata Ghosh | DG | P | | 9831110735 | Debabrata_ghosh2004@yahoo.com |
| 18 | Prabir Paul | PP | A | | 9830052691 | prabirenterprise@rediffmail.com |
| 19 | Surajit Maity | SM | P | Proxy VS | 8420000495 | surofiancee@gmail.com |
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P- PRESENT 13, A – ABSENT 3 , E -EXCUSED 3, PROXY 0



MINUTES OF MC MEETING (VIRTUAL) HELD ON 16.06 2021

| No | Details | Action by |
|----|--|-----------|
| 1 | <p>OPENING OF MEETING:</p> <p>TKB opened the meeting by welcoming the members. TKB presented before the MC MoM dated 2nd, June, 2021 and it was approved by the House</p> | |
| 2 | <p>ELECTION:</p> <p>Although in the last MC which was held on 2nd, June'21 it was decided that Election to be conducted by online voting only, but SK stated that it is expected that members in general might demand to have both options i.e. online as well as physical voting. Even last year also same issue was raised and then MC finally agreed to have both options. The proposal was discussed at length and majority agreed to that proposal.</p> <p>TKB pointed out that MC agreed in last meeting that Election result as well as handing over to new committee will be done in AGM, Since physical voting will be there, it is obvious that it is to be conducted on Sunday only. Hence Election result cannot be declared in AGM. After discussion it was resolved that:</p> <p>The Election Schedule shall be as follows subject to the approval of Election Officer:</p> <ol style="list-style-type: none"> 1. Date of issue of the Notification 25th, June'21. 2. Date of issuing existing Membership List 25th, June'21. 3. Last date for fresh enrolment of new members eligible to vote 2nd, July'21. 4. Objection / updating of voter list 3rd, July'21 5. Date of issuance of final voter list 4th, July'21 6. Date / time of start of Nomination 5th, July'21 6:00 PM 7. Last date / time for submission of nomination 9th, July'21 8:00 PM 8. Date of scrutiny of nomination 10th, July'21 9. Final list of valid nomination 11th, July'21 8 PM 10. Last date of withdrawal of nomination 12th, July'21 8 PM 11. Final list of candidates 13th, July'21 12. Date / time of start of e-voting 17th, July'21 6 PM IST 13. Date / time of end of e-voting 18th, July'21 4 PM IST 14. Date / time of start Physical Voting 18th, July'21 8 AM 15. Date / time End of Physical Voting 18th, July'21 4 PM 16. Announcement of Election Result 18th, July'21 6 PM onwards <p>A meeting will be held with Election Office within few days and will proceed accordingly.</p> | |



COMPLIANCE COMMITTEE GUIDELINES

On 12th of June, 2021 UWA received a message from Mr. Raja Sarogi who is a team member of compliance committee forwarding a list of their requirements. There were 9 (nine items) out of which Mr. Debabrata Ghosh provided details related to item no 4, 5, 6, 7 and 9.

Remaining points were discussed at length

Point No 1, 2 and 3 - Minutes of Meetings

House resolved that since 2019 the practise of sharing Minutes to members in general was discontinued since lot of internal discussions will be there which may not go well to the members. Since Compliance committee consisting of 3 (three) members and out of that two members are not in MC it would not be appropriate to share all Minutes with them.

Point No 3 - Event wise budget allocation with rationale:

Members who were present in the meeting agreed that due to prevailing pandemic situation it was not possible to prepare budget for each event. Many decisions were made considering the situation prevailing at that particular time. But at the initial stage there was clear understanding about the ratio of expenses for 8 (eight) events for which donations were collected from residents as well as third party. Hence cannot provide the details as required.

Point 9 - Access to accounting data, GST, IT Sites etc.

Regarding access to GTS and IT, house in the opinion that Compliance Committee members are welcome to review the data from UWA Office Computer, GST and IT portal access will be available from Office system.

On the above note the meeting was adjourned at 9:00 pm

Helena Lido

Archana Sinha - President



T Arun

Tarun Basu - Secretary